

# **INFORMATION BULLETIN 2020-2021**

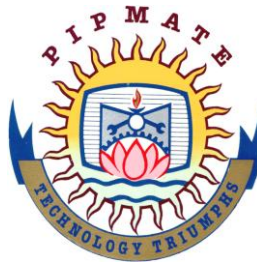
**ADMISSION TO DIPLOMA COURSES**

**IN**

**WOMEN'S POLYTECHNIC COLLEGE**

Airport Road, Lawspet, Puducherry – 605 008

Phone: 0413-2252833



**FUNCTIONING UNDER**

**PONDICHERRY INSTITUTE OF POST-MATRIC  
TECHNICAL EDUCATION  
(PIPMATE)**

***(Sponsored by the Government of Puducherry)***

**LAWSPET, PUDUCHERRY – 605 008**

This Information Bulletin is only for general information and guidance for candidates seeking admission to Women's Polytechnic College, Puducherry functioning under PIPMATE Society and is not a legal document and is subject to alteration/change without prior notice.

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## I. INTRODUCTION

The Government of India, Ministry of Human Resource Development, on the recommendations of the All India Council for Technical Education (AICTE), New Delhi accorded approval for the proposal of Government of Puducherry for establishing a Women's Polytechnic College in Puducherry. The Government of Puducherry, after due consideration, established an autonomous society registered in the name and style of "Pondicherry Institute of Post-Matric Technical Education (PIPMATE)" on 10-10-1988. The Secretary to Government (Education) is the Chairman and Director of Higher and Technical Education is the Member Secretary of the Governing Body of the said Society. This Society is fully funded by the Government of Puducherry.

The main objectives of the Society are to impart post-matric technical education and also technician education and training in various engineering and non-engineering subjects and to make the system of post-matric technical education, technician education and training sensitive, relevant and supportive to the changing industrial, technological and social environment.

As per the approval of the Govt. of Puducherry, other State students are considered only under General Category for admission to Women's Polytechnic College, Puducherry under PIPMATE on merit basis in the vacant seats if any, after the students of U.T. of Puducherry are admitted.

- ❖ Women's Polytechnic College is affiliated to the Directorate of Technical Education, Chennai, Tamil Nadu.
- ❖ Admission to this Polytechnic College is as per the Rules and Regulations laid down by AICTE, New Delhi, Government of Puducherry and Directorate of Technical Education, Chennai, Tamil Nadu.
- ❖ Candidates who are qualified as on the last date of receipt of the application only are eligible for admission.
- ❖ All admissions made to this Polytechnic College is purely provisional, subject to final approval by the Directorate of Technical Education, Chennai, Tamil Nadu. The candidates for whom the admissions are not approved by the Directorate of Technical Education, Chennai, Tamil Nadu shall discontinue the course forthwith without any claim.

## II. DIPLOMA COURSES OFFERED

Sl. No.	Specialization in the Diploma	Regular seats	Lateral Entry Seats		Additional seats exclusively reserved for PwD for Regular Mode
			Approved Intake (10% of Regular seats)	Vacancy in I year	
1	Architectural Assistantship	30	3	4	5
2	Electrical and Electronics Engineering	30	3	22	5
3	Electronics and Communication Engineering	50	5	30	5
4	Computer Engineering	50	5	3	5
5	Modern Office Practice	30	3	0	5
<b>TOTAL (190+19+59+25=293)</b>		<b>190</b>	<b>19</b>	<b>59</b>	<b>25</b>

## III. ELIGIBILITY CONDITIONS

### (A) For Regular admission:

For Regular admission to the First year of the 3 year Polytechnic Diploma courses, the student should have passed in the S.S.L.C. examination or an examination equivalent thereto acceptable by the Directorate of Technical Education, Chennai, Tamil Nadu.

### (B) For Lateral Entry to the 2nd Year of the 3 year Polytechnic Diploma Courses the student should have passed in:

i.) **For Diploma in Engineering Courses:** HSC (Academic Stream) or an examination equivalent thereto acceptable by the Directorate of Technical Education, Chennai, Tamil Nadu with Physics, Chemistry as compulsory subjects and Mathematics or Biology as one of the subjects;

**For Diploma in Modern Office Practice Course:** H.Sc. (Academic Stream) or an examination equivalent thereto acceptable by the Directorate of Technical Education, Chennai, Tamil Nadu with English as compulsory subject and Accountancy or Elements of Economics or Elements of Commerce as one of the subjects;

**OR**

ii.) HSC (Vocational Stream) or an examination equivalent thereto acceptable by the Directorate of Technical Education, Chennai, Tamil Nadu with the respective specialization;

**OR**

iii.) ITI in respective specialization and with SSLC qualification.

<b>Sl. No.</b>	<b>Specialization</b>	<b>Specialization required in HSC (Vocational Stream) and ITI</b>
1	Electrical & Electronics Engineering	H.Sc. (Vocational Stream) in Electrical Motor Winding / Electrical Domestic Appliance Repairs and Maintenance / Maintenance and Servicing of Electrical Machines including Generators or related vocational course <b>OR</b> 2 years ITI in Electrician / Wireman or related trade.
2	Electronics & Communication Engineering	H.Sc. (Vocational Stream) in Domestic Electronic Equipment (Project Equipment) Servicing and Maintenance / Radio and Television Maintenance and Repair / Electronics or related vocational course <b>OR</b> 2 years ITI in Electronic Mechanic or related trade.
3	Computer Engineering	H.Sc. (Vocational Stream) in Computer Science / Business Machines and Computer Programming or related vocational course <b>OR</b> 2 years ITI in Information Technology & Electronic System Maintenance / Data Entry Operator / Computer Operator & Programming Assistant / Desktop Publishing Operator or related trade.
4	Architectural Assistantship	H.Sc. (Vocational Stream) in Building Maintenance / Soil Conservation and Rural Technology / Draughtsman (Civil) or related vocational course <b>OR</b> 2 years ITI in Draughtsman (Civil) / Mason (Building Constructor) or related trade.
5	Modern Office Practice	H.Sc. (Vocational Stream) in Accountancy and Auditing / Banking / Business Management for Small Scale Industries / Co-operative Management / International Trade / Marketing and Salesmanship / Insurance / Material Management / Office Secretary ship or related vocational course <b>OR</b> 2 years ITI in Stenography (English) / Secretarial Practice or related trade.

#### IV. AGE CRITERIA

<b>Sl. No.</b>	<b>Name of the Course</b>	<b>Lower Age Limit</b>	<b>Upper Age Limit</b>
1	Regular 3 year Diploma courses	14 years as on 01.06.2020	NIL
2	Lateral entry admissions (2 year Diploma courses)	16 years as on 01.06.2020	NIL

## V. NATIONALITY & RESIDENCE CRITERIA

An applicant is considered to be a Puducherry resident if she is an Indian National and satisfies at least one of the following criteria:

- 1) The candidate or whose parent (either Mother or Father or Both) or Guardian (in case of children who have lost both the parents) has been residing continuously in this Union Territory for at least five years preceding the date of application.
- 2) Those who have passed the SSLC / HSC or any other public examination and for that purpose had undergone academic studies continuously **for 5 successive classes immediately preceding the qualifying examination** (including the year of qualifying examination) in a recognized educational institution located in U.T. of Puducherry and having their residence in U.T. of Puducherry for 5 years continuously during that period. Mere stay in places such as residential hostel would not amount to residence.
- 3) Children of natives of U.T. of Puducherry who have declared any place in U.T. of Puducherry as their home town and so certified by their respective Heads of Office. Nativity Certificate in the prescribed format has to be enclosed. (G.O. Ms. No. 64 dated 25<sup>th</sup> May 2006).
- 4) a) Children whose parents are Central/ State Government Servants/ Defense Personnel/ Central Paramilitary Forces/ Employees of Public Sector Undertakings wholly or substantially owned either by the Central Government or by the Puducherry Administration posted and serving in U.T. of Puducherry for at least a minimum continuous period of **three** years immediately prior to the last date of submission of application.  
b) Children of the above said employees should have studied HSC / S.S.L.C. of two years in any of the schools in the U.T. of Puducherry and should have passed the qualifying examinations (HSC/ S.S.L.C.) from the same school. ( G.O. Ms. No. 04, Puducherry dated 09.02.2016 of the Chief Secretariat (Hr. & Tech. Edn.), Puducherry.
- 5) Children of Defence Personnel who were killed or disabled in action and children of Central Government Servants / Puducherry U.T. Government Servants / Defence Personnel / Employees of Public Sector Undertaking wholly or substantially run either by the Central Government or by the Puducherry U.T. administration who died while in the service in the Puducherry U.T.
- 6) French nationals residing in the Puducherry U.T. and covered by the terms of the “Treaty of Cession” shall be treated on par with the candidates who produce the prescribed Puducherry U.T. Residence Certificate. Such French Nationals will not be required to produce Residence Certificate; instead they should produce a “Certificate of Registration” issued for this purpose by the French Consulate at Puducherry. Children’s of these French Nationals shall not be considered for admission under the quota of non-residence.
- 7) Children of Central Government servant/ Defense Personal /Employee of Public Sector Undertaking wholly or substantially run by the Central Government / Puducherry Administration and that he/she is presently posted in U.T. of Puducherry or natives of U.T. of Puducherry who have declared any place in Puducherry as his/her home town and so certified by Heads of office. Nativity certificate in the prescribed format has to be enclosed.

## VI. RESERVATION OF SEATS

The following reservations of seats are made under various categories as per G. O.Ms. No.23 dated 8<sup>th</sup> March 2001, G.O.Ms.No.2 dated 26<sup>th</sup> May 2003, G.O.Ms.No.75 dated 2<sup>nd</sup> June 2003, G.O.Ms.No.29 dated 11<sup>th</sup> March 2005 and G.O.Ms.No.126 dated 19<sup>th</sup> October 2005 of Chief Secretariat (Education), Government of Puducherry, G.O.Ms.No.5/2009/WE/SW-V dated 12-04-2010, G.O.Ms.No.8/2010/WEL/SW-V dated 28-08-2010 of the Chief Secretariat (Welfare), Puducherry, G.O.Ms.No.9/2010/WEL/SW-V dated 28-08-2010 of the Chief Secretariat (Welfare), Puducherry, G.O.Ms.No.05/2019/WEL/SCW-II dated 08-03-2019 of the Chief Secretariat (Welfare), Puducherry, G.O.Ms.No. 18 dated 10-05-2018 of the Chief Secretariat (DHTE), Puducherry and G.O.Ms.No.199 dated 21-12-2006 of the Social Welfare and Nutritious Meal (SW8) Department, Tamil Nadu:

Sl. No.	Category	Percentage of Reservation
<b>I. VERTICAL RESERVATION</b>		
1.	Open General	50 %
2.	Other Backward Class (OBC)	11 %
3.	Most Backward Class (MBC)	18 %
4.	Scheduled Caste (SC)	16 %
5.	Extreme Backward Class (EBC)	2 %
6.	Backward Class Muslims (BCM)	2 %
7.	Backward Tribe (BT)	0.5 %
8.	Scheduled Tribe (ST)	0.5 %
<b>II. HORIZONTAL RESERVATION</b>		
1.	Person with Disabilities (PwD)	5 %
2.	Wards of Ex-Servicemen (ESM)	3 %
3.	Children / Grand Children of Freedom Fighter (FF)	4 %
4.	Meritorious Sports Person (MSP)	1 %

### Scheduled Caste Candidates (SC)

Candidates claiming admission under this category should belong to a caste which is recognized as Scheduled Caste under “the **Constitution (Pondicherry) Scheduled Castes Order 1964**” dated 05.03.1964, read with “The Constitution (Scheduled Caste) orders (Second Amendment) Act 2002 (Central Act 61 of 2002) and should enclose the required certificate issued by an Officer of the Department of Revenue & Disaster Management, Puducherry, not below the rank of Deputy Tahsildar.

### Scheduled Tribe Candidates (ST)

Candidates claiming admission under this category should belong to a caste which is recognized as Scheduled Tribe under “the **THE CONSTITUTION (PUDUCHERRY) SCHEDULED TRIBES ORDER, 2016**” dated 22.12.2016 and should enclose the required certificate issued by an Officer of the Department of Revenue & Disaster Management, Puducherry, not below the rank of Deputy Tahsildar.

### **OBC/BCM/MBC/BT/EBC Candidates**

The candidates claiming admission under these categories should enclose the recent OBC/BCM/MBC/BT/EBC certificate issued by an Officer of the Revenue and Disaster Management not below the rank of the Deputy Tahsildar, Govt. of Puducherry.

### **Freedom Fighter Category (FF)**

The candidates claiming admission under this category should be Children / Grand Children of Freedom Fighter and they should enclose the necessary certificate issued by the Officer-in-charge of the Freedom Fighter Cell, Govt. of Puducherry.

### **Ex-Servicemen Category (ESM)**

Ex-Servicemen/ Widows of Ex-Servicemen/ Wards of Ex-Servicemen come under this category. Candidates claiming admission under this category should enclose necessary certificate issued by the **Competent Authority from the Sainik Board** of the **U.T. of Puducherry** and strictly not from any other Authority/ State.

### **Person with Disabilities Category (PwD)**

The person suffering from **not less than forty percent** of any disability as certified by a designated Medical Authority is eligible under this category.

### **Meritorious Sports Person Category (MSP)**

Candidates claiming admission under this category should have participated in State/ National/ International level sports and games, as listed in the G.O.Ms.No.53 dated 24-05-2012 of the Chief Secretariat, Puducherry and G.O. Ms. No 6 dated 14<sup>th</sup> March, 2018 of Chief Secretariat (Higher & Technical Education), Puducherry to that effect should enclose all the necessary certificates, countersigned by the concerned authority, Government of Puducherry.

<b>Priority</b>	<b>Type of Achievement</b>
1	International Achievement
2	Recognized National Achievement
3	Recognized South Zone Achievement
4	Recognized State level Achievement
5	Recognized State Championships
6	District/Regional/Zonal Level Achievements



1. Participation / Achievements in sports / games shown in the list alone, immediately preceding **five** years to the year for which admission is sought will be taken into account. National / State Level Championships / Tournaments conducted by Organizations / Federations recognized by Indian Olympic Association / Ministry of Youth Affairs and Sports, New Delhi alone will be considered for award of marks (Recognition by the Indian Olympic Association / Ministry of Youth and Sports, New Delhi should be relevant to the years concerned).
2. Open /Invitational Tournaments of any kind will not be considered.
3. For Tennis Achievements of Top 3 players by her position in the ranking list published by ATTA based on the ranking rules and the final rankings of the previous 4 years will be awarded marks for achievements and participation (Necessary forms from Associations are to be enclosed).
4. For Cricket the Annual Official Championship / Tournaments conducted within the country under the auspices of the BCCI at the District / State National Level alone will be taken into consideration for that year.
5. The participation / achievements of candidates with nativity in the Puducherry Union Territory and who represented the Union Territory of Puducherry alone are eligible for marks under the National Category.
6. Union Territory of Puducherry candidates are eligible to apply for admission under the Sports Quota and candidates of KVS/NVS/CBSE Schools within Puducherry are also eligible for marks.
7. No further enclosures of certificates will be entertained after the last date for submission of completed application.
8. The relevant attested copies of the certificates issued by the appropriate authorities as detailed in the G.OMs.53 dt.24.05.2012 are to be submitted along with the application.
9. The final authority to settle all disputes in selection under Sports Quota will be the Member Secretary, PIPMATE, Puducherry or any Competent Authority appointed for this purpose.

## VII. SPECIAL REGIONAL ALLOCATION

15% of seats will be allocated for candidates hailing from regions of the Union Territory other than where the institution is located in the ratio of 23: 5: 1: 1 in the branches which are not offered in the respective regions of Puducherry, Karaikal, Mahe and Yanam respectively.

Special allocations for other regions are strictly for those who are residents of that respective region and also having passed the qualifying examination through the recognized institutions. These special allocations under horizontal reservation basis will become operational only for those seats if the above said minimum seats are not filled up under normal procedure by merit and other reservations.

As per the ratio given above, the allocation of seats is as follows:

<b>Branch</b>	<b>Intake</b>	<b>Karaikal</b>	<b>Mahe</b>	<b>Yanam</b>
Electrical and Electronics Engineering	30	NIL	NIL	1
Electronics and Communication Engineering	50	NIL	1	NIL
Computer Engineering	50	NIL	NIL	NIL
Architectural Assistantship	30	3	1	1
Modern Office Practice	30	3	1	1
<b>Total</b>	<b>190</b>	<b>6</b>	<b>3</b>	<b>3</b>

## VIII. SELECTION CRITERIA

### For Regular and Lateral Entry Mode of Entry

The total percentage of marks obtained by the candidates in the qualifying examination will determine the merit rank.

Where grades are awarded instead of marks in the qualifying examination, only the minimum marks applicable to the respective grades in the particular subject will be taken into account for determining the merit rank.

#### Order of Priority for Tiebreak

- ❖ Date of Birth (Earlier born)
- ❖ Random number assigned

#### Merit list

The merit list is prepared based on the total marks scored in the qualifying examination and applying tie breaker wherever applicable.

**IX. SEAT MATRIX**

**REGULAR MODE**

TOTAL SEATS (190)	VERTICAL RESERVATION								HORIZONTAL RESERVATION				SPECIAL ALLOCATION		
	GEN	OBC	MBC	SC	EBC	BCM	BT	ST	PwD	ESM	FF	MSP	KKL	MAH	YAN
ARCHITECTURAL ASSISTANTSHIP (30)	15	3	6	5	0	1	0	0	1	1	2	1	3	1	1
ELECTRICAL & ELECTRONICS ENGG. (30)	15	4	5	5	1	0	0	0	2	1	1	0	0	0	1
ELECTRONICS & COMMUNICATION ENGG. (50)	25	6	9	8	1	1	0	0	2	2	2	1	0	1	0
COMPUTER ENGINEERING (50)	25	5	9	8	1	1	1	0	3	1	2	0	0	0	0
MODERN OFFICE PRACTICE (30)	15	3	5	4	1	1	0	1	2	1	1	0	3	1	1
<b>TOTAL</b>	<b>95</b>	<b>21</b>	<b>34</b>	<b>30</b>	<b>4</b>	<b>4</b>	<b>1</b>	<b>1</b>	<b>10</b>	<b>6</b>	<b>8</b>	<b>2</b>	<b>6</b>	<b>3</b>	<b>3</b>

**LATERAL ENTRY MODE**

TOTAL SEATS (78)	VERTICAL RESERVATION								HORIZONTAL RESERVATION			
	GEN	OBC	MBC	SC	EBC	BCM	BT	ST	PwD	ESM	FF	MSP
ARCHITECTURAL ASSISTANTSHIP (3) + 4 vacancies in I-year : 7	3	1	2	1	0	0	0	0	0	0	1	0
ELECTRICAL & ELECTRONICS ENGG. (3) + 22 vacancies in I-year: 25	13	3	4	4	1	0	0	0	1	1	1	0
ELECTRONICS & COMMUNICATION ENGG. (5) + 30 vacancies in I-year: 35	18	3	6	5	1	1	1	0	2	1	1	1
COMPUTER ENGINEERING (5) + 3 vacancies in I-year : 8	4	1	1	1	0	1	0	0	1	0	0	0
MODERN OFFICE PRACTICE (3) + 0 vacancies in I-year : 3	1	0	1	1	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>39</b>	<b>8</b>	<b>14</b>	<b>12</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>4</b>	<b>2</b>	<b>3</b>	<b>1</b>

## X. INSTRUCTION TO CANDIDATES

- (1) The Information Bulletin and Application Form for Admission can be obtained from the Office of the Principal of Women's Polytechnic College, Puducherry on payment of Rs.100/- by cash, during working days from 09.00 A.M to 05.00 P.M. Application can be submitted through online mode also by the link provided in the CENTAC website.
- (2) Filled in application form should be registered in the office of Women's Polytechnic College, Puducherry from 09.00 A.M to 05.00 P.M in person or by post within the due date and time prescribed.
- (3) Last date for receipt of completed application forms:

Second Year (III Semester) Engineering / Modern Office Practice	10 days from the date of publication of the Board of Higher Secondary Education, Tamil Nadu +2 results.
First year (I Semester) Engineering / Modern Office Practice	10 days from the date of publication of the Board of Secondary Education, Tamil Nadu SSLC/ Matric results.

- (4) The candidates should quote the registration number allotted at the time of receipt of application for any further correspondence.
- (5) **Separate application forms** should be submitted for different courses as given below:
  - i. Application form for admission to **First year (I Semester) Engineering / Modern Office Practice**.
  - ii. Application form for admission to **Second year (III Semester) Engineering**
  - iii. Application form for admission to **Second year (III Semester) Modern Office Practice**.
- (6) Candidates should carefully go through the instructions and information given in the application forms and Information Bulletin before filling up the application.
- (7) Consideration of application will be purely on the particulars furnished by the candidates in her application form. Self attested Xerox copies of the following testimonials need to be submitted along with the duly completed application form.
  - a) Mark sheet or Grade sheet of the qualifying examination.
  - b) Transfer Certificate issued by the institution last studied.
  - c) Residence Certificate, relevant Certificates in support of the claim for reservation under different categories (Community/ Person with Disabilities/ Freedom Fighter/ Ex-Servicemen/ Meritorious Sports).
  - d) A recent color passport size photograph taken after 01.06.2020 should be affixed in the space provided with self attestation.
  - e) Aadhar card.
- (8) The provisional selection list of candidates under various categories will be displayed only in the Notice Board at the office of Women's Polytechnic College, Puducherry.

- (9) At the time of interview, the candidates should produce the following testimonials in **Original and self attested copies**:
- a) Residence Certificate in the prescribed form.
  - b) Mark sheet or Grade sheet of the Qualifying Examination.
  - c) Transfer Certificate and Conduct Certificate issued by the Head of the Institution last studied.
  - d) SC/ST/OBC/MBC/BCM/BT/EBC certificates, if applicable.
  - e) Certificates in support of claim for admission under Special Quota, if applicable.
  - f) Aadhar Card.
  - g) Medical Fitness Certificate issued by a Student Health Officer, Govt. of Puducherry / concerned Medical Officer of the respective States.
  - h) Recent color passport size photograph (taken after 01.06.2020).
- (10) Selected candidates should pay the prescribed fees immediately and submit all their original certificates. Failure to pay the fees in time will result in cancellation of admission and the next candidate in the waiting list will fill the vacancy.
- (11) The original certificates submitted at the time of admission will not be available to the candidates as all those certificates will be sent immediately to the Directorate of Technical Education, Chennai, for verification and accordance of approval of admission. **Hence, candidates are advised to take sufficient number of copies of these certificates for their use before submission of originals.**
- (12) Candidates who passed SSLC or equivalent examination conducted by Board other than State Board of School Examination, Tamil Nadu, Board of Public Examination/ Higher Secondary Examination, Kerala and Board of Secondary Education/ Intermediate Education, Andhra Pradesh, should get necessary "Equivalent Certificate" from the Director of School Education, Chennai, Tamil Nadu about their eligibility for admission to the Polytechnic College and endorsed by the Directorate of Technical Education, Chennai. The candidates should submit the above certificate at the time of admission.
- (13) Tentative commencement of the classes for
- I Year (I Semester) Engineering/ Modern Office Practice ... **Will be intimated at the time of admission.**
  - II Year (III Semester) Engineering/ Modern Office Practice... **Will be intimated at the time of admission.**

**Note:** (1) Though the candidates may mention their preferred branch of study in Engineering in the attestation form to be submitted at the time of interview, it does not ensure automatic selection and admission to the branch preferred. Allocation of branch is done during admission as per the criteria followed at that time and the decision of the Institution will be final.

(2) While applying, Candidates who have not received their 10th / 12th marks statements may enclose a printed version of the Online mark sheet (downloaded internet copy) that has been attested by the Head or Authorized persons of the Institution.

## XI. FEE STRUCTURE

### REGULAR AND LATERAL ENTRY MODE

The following fees and deposits are to be paid for admission to Diploma Courses:

Sl. No.	Nature of Fee	U.T. Residents	Other State(s)
1.	Tuition Fee	Nil	4500.00
2.	Caution Deposit (*)	100.00	100.00
3.	Admission Fee (*)	100.00	100.00
4.	Medical Examination Fee	10.00	10.00
5.	Medical aid Fee	10.00	10.00
6.	Athletics & Games Fee	100.00	100.00
7.	Calendar Fee	30.00	30.00
8.	Magazine Fee	50.00	50.00
9.	Students Association/Cultural Fee	200.00	200.00
10.	Stationery Fee	100.00	100.00
11.	Teaching Aid Fee	100.00	100.00
12.	Library Fee	150.00	150.00
13.	Library Deposit (*)	50.00	50.00
14.	Computer Charges	250.00	250.00
15.	Students Council Fee (*)	100.00	100.00
16.	Laboratory Fee	150.00	150.00
17.	Audio Visual Fee	Nil	Nil
	<b>TOTAL</b>	<b>1500.00</b>	<b>6000.00</b>

(\*) Payable at the time of admission only

Certificate verification fees per Mark sheet (SSLC/HSC) <i>(To be remitted to the Director of Government of Examination, Chennai)</i>	Rs. 50.00
Certificate verification fees per Mark sheet (CBSE) <i>(To be remitted to the Secretary, Central Board of Secondary Education, Regional Office, Chennai)</i>	Rs. 580.00
Certificate verification fees per Mark sheet (SSC) <i>(To be remitted to the Secretary to the Commissioner for Government Examinations, Andhra Pradesh)</i>	Rs.100.00
Certificate verification fees per Mark sheet (SSLC) <i>(To be remitted to the Secretary to the Commissioner for Government Examinations, Pareeksha Bhavan, Poojappura, Thiruvananthapuram, Kerala)</i>	Rs.100.00
Verification fee (General) <i>(To be remitted to the Directorate of Technical Education, Chennai)</i>	Rs.15.00

The above fees are applicable to those who are admitted during 2020-2021.

Caution deposit shall be refundable on the completion or discontinuation of the course after the recoveries if any, on account of breakage or damage of the institution belongings, properties, etc.

### **RAGGING STRICTLY PROHIBITED**

Ragging is strictly prohibited by the notification issued by the Ministry of Human Resource Development (Education), Government of India, New Delhi, with penalty ranging up to 2 years of imprisonment. If any student indulges in any form of ragging, she will be summarily rusticated from the institution.

### **REGULATIONS OF DIRECTORATE OF TECHNICAL EDUCATION, CHENNAI, TAMILNADU**

**Requirements of Progress and Attendance:** A candidate shall be permitted to appear for Board Diploma Examination only, if:

1. She secures the required percentage of attendance in the number of working days of each semester as prescribed by Directorate of Technical Education, Chennai.
2. Her conduct has been satisfactory with satisfactory academic progress.